

COMMERCE AND ADMINISTRATION FACULTY COUNCIL

MINUTES OF MEETING

March 8, 1974

Present: Dean A. Berczi, Chairman; Prof. M. Franklin, Secretary; Professors C. Bayne, L. Boyle, P. Brunet, G.R. Curnew, H. Dauderis, K.C. Dhawan, A. Dickie, F. Dougherty, B. English, J. Finnie, J. Flynn, V.H. Kirpalani, L. Kryzanowski, B. Mallen, H. Mann, D. MacDonald, D.J. McDougall, C.C. Potter, W. Pietzsch, S. Robbins, B. Rosenfeld, E.N. West, R.O. Wills; Mrs. B. Brucha, Messrs. K. Elvidge, M. Lattoni, Pham Dang Hoa, B. Mills, Miss I. Sendek, Mrs. B. Smart.
Apologies received from: Mr. B. Bowers.

1. Call to Order - Closed Meeting

[REDACTED]

- 2.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

3. Call to Order - Open Meeting

The Chairman called the open meeting to order at 9:45 a.m.

4. Approval of Agenda

Prof. W. Pietzsch moved that the agenda be approved.

Seconded by Mr. M. Lattoni.

Mr. K. Elvidge moved that an additional item be added to the agenda under "New Business", referring to the Course, Teacher and Programme Evaluation.

Seconded by Mr. M. Lattoni.

Carried

Prof. H. Dauderis moved the another additional item be added to the agenda referring to the offering of post-graduate courses in the area of Accountancy to meet C.A. requirements.

Seconded by Mr. B. Mills.

Carried

Prof. H. Dauderis moved that an item referring to the admission requirements for evening B.Comm. students be added to the agenda.

Seconded by Mr. B. Mills.

Carried

Prof. K.C. Dhawan moved that a further item be added to the agenda concerning a special case of a grade change for a M.B.A. student, following a re-read.

Seconded by Prof. M. Franklin.

Carried

The Chairman asked for a vote on the amended motion, i.e. the revised agenda.

Carried

5. Approval of the Minutes of the Previous Meeting of Faculty Council

Prof. H. Dauderis moved that the minutes of the Faculty Council meeting of February 8, 1974 be approved.

Seconded by Prof. C. Bayne.

Carried

6. Chairman's Remarks

The Chairman reported that he and Dean Boyle had sent a telegram to Dr. F. Cloutier, Minister of Education, notifying him of the motion passed at the last Faculty Council meeting concerning the Faculty Council's position with regard to Concordia. A telegram of acknowledgement was received from the office of Dr. Cloutier. The Chairman also tabled a letter from Father Malone on the same subject. (Attached).

Reports from Standing Committees

7. Graduate Studies Committee

Prof. B. Mallen reported that the Task Force on the Administration of Research Papers had presented a paper at the last Graduate Studies Committee meeting and this will come to the next Faculty Council meeting.

He also reported that they had been looking at the curriculum of the Diploma in Institutional Administration programme and now have three specific recommendations to make to Faculty Council.

Prof. B. Mallen moved that (i) the course in Institutional Administrative Practices within the Diploma programme be moved to Part II of the programme and become an elective;

(ii) a course called Institutional Marketing be added to Part I to replace the Institutional Administrative Practices course;

(iii) students be allowed to take their four electives in Part II in accordance with the following rule: 2 electives from any one institutional area and any two other electives of Part II of the programme.

Seconded by Prof. H. Mann.

Carried

8. Undergraduate Curriculum Committee

Prof. G.R. Curnew presented a written report. He then moved that this report be received by Faculty Council. (Attached).

Seconded by Prof. R. Wills.

Carried

Prof. G.R. Curnew moved that the Dean communicate the acceptance of this recommendation to the Engineering Faculty stressing the conditions as listed in points 1 and 2 of the report.

Seconded by Prof. C. Bayne.

Carried

9. Commerce and Administration Consultative Committee

Prof. B. Mallen reported on the proposed internship programme planned for M.B.A. students.

Prof. B. Mallen moved that the Commerce and Administration Faculty Council approve and support, as a worthwhile experiment, the pilot project as recommended by the Commerce and Administration Consultative Committee.

Seconded by Prof. P. Brunet.

Carried

Prof. B. Mallen moved that the question of course credit for internship be handed to the Graduate Studies Committee and that the Graduate Studies Committee be charged with the responsibility of recommending back to this Faculty Council by the next meeting on this question.

Seconded by Mr. K. Elvidge.

Carried

Reports from faculty representatives on University Committees

10. University Senate

The Chairman reported that various courses in the Evening Division on the Loyola campus were approved.

He then tabled a document which will be attached to the minutes of this meeting. This is a Report of the Steering Committee of Senate on Formation of Senate Committees. The Chairman stated that this item will be on the agenda for the next meeting and asked members of Council to read this report and come to the next meeting of Council prepared to debate the proposal.

11. Board of Graduate Studies

Prof. B. Mallen reported that a motion had been passed by the Board approving, in principle, the Tri-University Ph.D. programme which was previously passed by this Faculty Council.

12. University Curriculum Co-ordinating Committee

Nothing to report.

13. Computer Science Committee

Nothing to report.

14. Library Committee

Nothing to report.

15. Honours Committee

Nothing to report.

16. University Scholarship Committee

Nothing to report.

17. Committee on Admission and Enrolments

Nothing to report.

18. Loyola/Sir George Domestic Committee

Nothing to report.

Reports from Task Forces

19. Merger Implementation Task Force

Prof. C. Potter reported that the committee has met under the chairmanship of Prof. G. Brink. There was a preliminary review of the terms of reference and it is now in the process of gathering relevant documentation to support the terms of reference and possibly at the next meeting there will be a specific report to submit.

20. Graduate Studies Operation Review Task Force

Prof. C. Potter reported that a proposal has been generated which will be circulated within the course of the next week for comments and will be submitted to the next Faculty Council meeting.

Business arising from previous minutes

21. Building Engineering Proposal

Already dealt with under point 8.

22. Ph.D. in Business Administration - Status Report

Prof. B. Mallen briefly reported on the status of the programme. He said that the proposal is now in the hands of the Comité des Programmes and we should be hearing from them early in April.

23. Extended Credit Programme

Prof. Dauderis raised the issue of the new standards for admission for Concordia within the Extended Credit Programme. A lengthy discussion followed and Mr. Smart suggested asking Father Malone, as Chairman of the Joint Registrar's Committee for an explanation of the new joint admissions policy. Faculty felt that while that may not be necessary at this time, an invitation to the Admissions Officers of both campuses may be in order. The Chairman agreed to arrange for such invitations for the next Faculty Council meeting. He also agreed to gather additional information with regard to the official standing of the details of the policy of the Extended Credit Programme.

24. Full-Time/Part-Time vs. Day/Evening operation - contact hour implications

This was left pending as it is under discussion by the Merger Implementation Task Force.

25. Prizes and Awards for Students

The Undergraduate Curriculum Committee will have a report for the next meeting.

New Business

26. Course, Teacher and Programme Evaluation

Prof. K.C. Dhawan read out the report which had been previously distributed. Much discussion followed on the procedures for implementation of this programme.

Prof. K.C. Dhawan moved that we adopt the process for the Sir George campus as it is stated with the exception of point no. 7. The process would be compulsory for all except for those sections which have already completed questionnaires.

Seconded by Mr. K. Elvidge.

Carried

The Chariman asked for nominations for people to serve on the Programme Evaluation Committee. Professors K.C. Dhawan and R.O. Wills and Mr. K. Elvidge were nominated and elected by acclamation.

27. C.A. Courses

Prof. H. Dauderis reported that with the passage of Bill 250, the education of professional people is being shifted to educational institutions. Chartered Accountant's courses in English are now offered by McGill only, because of the special contract they have with the Order of Chartered Accountants.

Prof. H. Mann reported that a preliminary proposal has been prepared for presentation to the Order of C.A.'s. This states that we (i.e. Concordia) would be willing to put on courses necessary for C.A. students. The Chairman asked Council if it can see any reason why we should not develop in that direction given that the Accountancy Departments are in favour of such a move.

There was a general feeling that the Faculty ought to move in this direction if it can be arranged.

Prof. D. MacDonald moved that a four-member committee be set up

(2 from the Loyola Accountancy Department and 2 from the SGW Accountancy Department) to study this issue in detail and come back with a report to this Faculty Council as soon as possible.

Seconded by Prof. H. Dauderis.

Carried

Prof. B. Mallen nominated Professors Mann and Curnew to be members of this committee from the SGW campus and Prof. MacDonald nominated Professors Dauderis and Ripstein to be members from the Loyola campus.

It was agreed that these four should constitute the membership of this committee.

28. Evening Admission Requirements for the B.Comm. programme

Prof. Dauderis reported that B.Comm. students in the evening programme cannot come to Sir George until they are 21 but Loyola and McGill accept them at the age of 18. He asked for clarification of these policies.

Prof. H. Dauderis moved that the Admissions Office be asked for clarification of the difference in the admission policies.

Seconded by Mr. M. Lattoni.

Carried

The Chairman reminded Council that according to the previous agreement of this meeting (point no. 23) the experts will be present at the next meeting anyway, and thus we will be able to get clarification of this issue at that time.

29. Next Meeting

It was agreed that since April 12 is Good Friday, the next meeting will be held on Thursday, April 11, 1974 at 9:30 a.m.

Closed Meeting

30. Special Case of a Re-read

Prof. K.C. Dhawan presented the "re-read" case of a M.B.A. student.

Prof. A. Dickie moved that a committee of three people, excluding Marketing Department members, be set up to investigate the issue. The Committee is to give a detailed report to this Council on all that has taken place and make appropriate recommendations.

Seconded by Prof. E. West.

Carried

It was agreed that Professors Dickie, Dougherty and Kryzanowski be members of this Committee with Professor Dickie as Chairman.

31. Adjournment

Prof. H. Mann moved that the meeting be adjourned.

Seconded by Prof. E. West.

Carried

The meeting was adjourned at 1:10 p.m.

M. Franklin

Secretary

Andrew Berney

Chairman